

Notice Inviting Quotation.

Name of work: Maintenance of lawns &Plants, potted plants , Plant Nursery at IITM Research park for 12 month period during (2020-2021)



IITMadras Research Park.

No.1FA,First Floor, Kanagam road, Taramani Chennai – 600113.

Notice Inviting Quotation.

Sealed item rate quotations are invited by the undersigned on behalf of IITMRP from the contactors to carry out the following work. The quotations shall reach this office at the above mentioned address on or before **5PM of 03.08.2020**

The undersigned reserve the right to accept or reject whole or part of the quotations without assigning any reason thereof.

The rate shall be quoted only in the format of BOQ attached with this quotation.

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BILL OF QUANTITIES

SI No	Item Description	Unit	Quantity	Rate	Amount
	Maintenance of lawn, hedges , shrubs and other plant components by watering , hoeing ,weeding , weeding on day to day basis , application of vermicompost , organic fertilizers & pesticides including trimming the hedge using shears around the lawn area every month and sweeping dried leaves over the lawn falling from the standing trees at site as directed by officers-in-charge)including maintaining potted Plants at lounges and D-block Auditorium, planter boxes at 3 rd and 6 th floor passage , maintenance of park, nursery, etc., complete.. (cost of vermicompost , organic fertilizers &pesticides will be paid separately vide cost)				

1.	Horticulturist	Month	1.00		
2.	Skilled Gardener	Month	2.00		
3.	Gardener	Month	2.00		
4.	Mali	Month	3.00		
5.	Charges for plants and tools	Ls			

C.O.O

For IITMRP.

To

All the vendors as per mailing list.

WEB-SITE of IITMRP.

Terms and conditions:

1. An attendance register is kept at security office. The Garden workers are require to sign the register . The payment shall be considered as per the attendance register by IITMRP.

2. The attendance shall be checked /verified by IITMRP while accepting monthly bills

3. Damages if any to be existing each pot shall have to be replaces at the cost of the vendor these pots shall be taken over them, as and when work is commenced

3. Vendor shall be produre copy of paid challans in respect of EPF and ESI with every month bill .In case such the firm is not coming under EPF/ESI provisions a declaration in this regard shall be attached along with bill.

4.while dressing the plants the vendor is responsible for the safety measures IITMRP is not responsible for any minor/major accident and injuries caused during progress of work.

5.Before cutting any plant for excess growth necessary permission shall be obtained from IITMRP.

6.Horiculture waste disposal at your scope.

4. All taxes must be mentioned clearly

Address and signature of contractor

